

## Governing Body of the Society

SNo.	Name of Member	Membership Number	Full Address	Date of Enrollment	Designation	Mobile Number
1	DAYANDAND MALIK	1	61-SP SECTOR 2 HUDA ROHTAK 124001	2011-12-09	President	
2	CHAND SINGH	2	845 SECTOR 10 HUDA AMABALA CITY HARYANA 134003	2011-12-09	General Secretary	
3	BALBIR SINGH	3	HN 35 B GALI NO 3 VASANT VIHAR KARNAL HARYANA 132001	2011-12-09	Vice President	
4	BALJIT SINGH	4	1462 SECTOR 2 HUDA ROHTAK	2011-12-09	Vice President	
5	SANJAU KUMAR	5	91/13 SECTOR 5 HUDA KURUKSHETR A HARYANA	2011-12-09	Treasurer	
6	KRISHAN LAL GROVER	6	GALI NO 1 OPST MOGA ACADEMY SIRSA HARYANA 125055	2011-12-09	Joint Secretary	
7	VIKAS CHAHAR	7	HOUSE NO 522 FIRST FLOOR OMEX CITY ROHTAK	2011-12-09	Joint Secretary	
8	TEJVIR SINGH	8	MOHALLA BADHU KIRORI (HISSAR) HARYANA 125112	2011-12-09	Joint Secretary	
9	RAKESH SHARMA	9	61A/11 GALI NO 4 BEHING JAT SCHOOL NR GARDEN COLONY KAITHAL HARYANA 136027	2018-12-09	Joint Secretary	
10	RAJINDER	11	KHARAK	2011-12-09	Joint Secretary	

	SINGH		KHALAN BHIWANI HARYANA 127114			
11	YUDHVIR	10	14-DHALMVAL A JIND HARYANA 126110	2014-12-09	Joint Secretary	

### Members of the Society

SNo.	Name of Member	Membership Number	Full Address	Date of Enrollment	Aadhar Number	Mobile Number
1	DAYANAND MALIK	1	61-SP SECTOR 2 HUDA ROHTAK HARYANA 124001	2011-12-09		9813763351
2	CHAND SINGH	2	845 SECTOR 10 HUDA AMBALA CITY HARYANA 134003	2011-12-09		9345732700
3	BALBIR SINGH	3	HN 35 B VASAND VIHAR KARNAL HARYANA 132001	2011-12-09		9315370655
4	BALJIT SINGH	4	1462 SECTOR 2 HUDA ROHTKA	2011-12-09		9416159519
5	SANJAY KUMAR	5	91/13 SECTOR 5 KURUKSHETR A HARYANA 136118	2011-12-09		9416895223
6	KRISHAN LAL GROVER	6	GALLI NO 1 OPST MONGA ACADEMY SIRSA HARYANA 125055	2011-12-09		9416724025
7	VIKAS CHAHAR	7	522 FIRST FLOOR OMEX CITY ROHTAK 124001	2011-12-09		9616222333
8	TEJVIR SINGH	8	MOHALLA BHADHU VILLAGE KIRORI	2011-12-09		9813841678

			HISSAR HARYANA 125112			
9	RAKESH SHARMA	9	61A/11 GALLI NO 4 BEHIND JAT SCHOOL KAITHAL 136027	2011-12-09		8397968376
10	YUDHVIR	10	14 DALAMVALA JIND HARYANA 126110	2014-12-09		9468478833
11	RAJINDER SINGH	11	131-VILLAGE KHARAK KALAN BHIWANI HARYANA 127114	2011-12-09		9896767667

**MEMORANDUM  
OF  
HARYANA COLLEGE TEACHERS' ASSOCIATION**

**1. NAME OF ASSOCIATION :**

The name of the Society shall be **HARYANA COLLEGE TEACHERS' ASSOCIATION.**

**2. REGISTERED OFFICE :**

Registered office of the association shall remain in the **All India Jat Heroes' Memorial College, Rohtak (Haryana).**

**3. AREA OF OPERATION :**

All over Haryana.

**4. AIMS AND OBJECTIVES :**

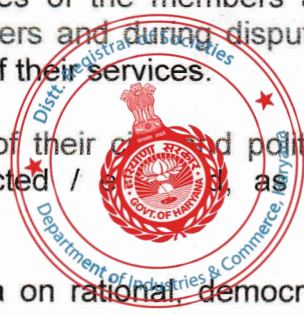
Aims and objectives of the Association, for which the same is established are as under :

- (a) To organize all college teachers employed in affiliated non-government colleges in the State of Haryana to secure and maintain for them fair and adequate standards of basic salaries, allowances, reasonable working hours and other terms of service i.e. contribution in P.F. pension, gratuity, leave, housing accommodation and medical aid etc. And generally to devise ways and for improving the status of college teachers.
- (b) To promote a feeling of brotherhood and co-operation among the members and the colleges and to foster a spirit to service, comradeship and solidarity among the members and to develop in them a sense of discipline, responsibility and devotion to duty.
- (c) To promote harmonious relations between the employers and the employees and to secure, by all legitimate means the redressal of grievances of the members and provide aid and assistance as and when feasible to members and during disputes, legal proceedings, sickness and unemployment etc. arising of their services.
- (d) To educate the members of the Associations in matters of their political rights and duties to get such legislative measures enacted / as are necessary to safeguard the interests of the teachers.
- (e) To help in reorganizing the educational system in Haryana on rational, democratic and progressive lines.

*Devi B*  
(President)

*Chand Singh*  
(General Secretary)

*Singh*  
(Finance Secretary)





- (f) To raise special funds, if and when necessary for any or all of the aforesaid objects, as deemed necessary for growth, extensions and upkeep of the Associations.
- (g) To make every endeavor for furthering the aforesaid objects by all legitimate and democratic methods such as representations, negotiation, mass meetings, demonstrations, propaganda and strikes as and when decided upon.
- (h) To federate and re-affiliate with any, or all Association of teachers and other employees of colleges and schools in Haryana or in any part of the country as well as to join hands with any others organizations, union or society or association having kindred aims and objectives on reciprocal basis.

## 5. CONDITIONS :

- (a) The income and property of the society shall be applied solely towards the promotions of the objects of the society as set forth in the Memorandum of Association and no portion there of shall be paid or transferred, directly or indirectly by way of profit, to the members of the society.
- (b) No members of the Governing Body of the Society shall be appointed to any salaries, office of the society, office of the institutions being run by the society and no fee or remunerations shall be given by the society /institution to any members of such Governing Body except repayment to out of pocket expenses and interest on money lent or rent on premises /demises to the society.
- (c) The society, by its constitutions is required to apply its profit or any other income in promoting its objects.
- (d) If upon the winding up or dissolution of the society, there remain after satisfactions of all its debts and liabilities any property whatsoever, the same shall not be paid to or distributed amongst the members of the society but shall be given or transferred to some other institutions having objects similar to the objects of the society at be determined by the members of the Society at or before the me or dissolutions.

The management of the affairs of society is entrusted in accordance with the Rules and Regulations of the Society to a Governing Body of which the first members are:-

Sr. No.	Name and father 'name With full Address Shri/Smt.	Occupation	Age in years	Designation
1.	Dayanand Malik S/o Shri Jage Ram 61-SP, Sector-2, Rohtak.	Service	51	President



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*Chand Singh*

*Surjit*

- |   |         |    |                   |
|---|---------|----|-------------------|
| 2. Balbir Singh<br>S/o Prita Ram<br>35-B, Gali no. 3,<br>Vasant Vihar, Karnal.                        | Service | 47 | Vice President    |
| 3. Baljeet Singh<br>S/o Suraj Bhan<br>1462, Sector-2,<br>Rohtak.                                      | Service | 52 | Vice President    |
| 4. Chand Singh<br>S/o Om Parkash<br>845-P, Sector-10,<br>Ambala City.                                 | Service | 44 | General Secretary |
| 5. Sanjay kumar<br>S/o Ved Parkash<br>91/13, Sector-5,<br>Thanesar, Kurukshetra.                      | Service | 53 | Finance Secretary |
| 6. Krishan Lal Grover<br>S/o Jaswant Lal<br>Gali no. 1, Opp. Monga Academy,<br>Grewal Basti, Sirsa.   | Service | 52 | Secretary         |
| 7. Vikas Chahar<br>S/o Surjeet Singh<br>522, First Floor, Omaxe City,<br>Near Delhi Bye-Pass, Rohtak. | Service | 38 | Secretary         |
| 8. Tejvir Singh<br>S/o Amar Singh<br>Mohalla Bhadu, Kirori, Hisar                                     | Service | 47 | Secretary         |



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*Chand Singh*

*Suraj*



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|---|---------|----|-----------|
| 9. Rakesh Sharma<br>S/o Ravi Dutta Sharma<br>61-A/11, Gali no. 4,<br>Nehru Garden Colony, Kaithal | Service | 39 | Secretary |
| 10. Yudhvir<br>S/o Inder Singh<br>Dalamwala, Jind.  | Service | 32 | Secretary |
| 11. Rajinder Singh<br>S/o Harpal Singh<br>Kharak Kalan, Bhiwani.                                  | Service | 46 | Secretary |

We the several persons, whose names and address are hereunder subscribed, are desirous of being formed into Society under the "**Indian Societies Registration Act, XXI of 1860**" in pursuance of this Memorandum of Association.

Sr. No	Name and father 'name With full Address Serv. /Sh./Smt.	Occupation	Age in years	Designations	Photo & Signature
1.	Dayanand Malik S/o Shri Jage Ram 61-SP, Sector-2, Rohtak.	Service	51	President	
2.	Balbir Singh S/o Prita Ram 35-B, Gali no. 3, Vasant Vihar, Karnal.	Service	47	Vice President	
3.	Baljeet Singh S/o Suraj Bhan 1462, Sector-2, Rohtak	Service	52	Vice President	

*Dayanand Malik*

*Balbir Singh*

*Baljeet Singh*



4. Chand Singh Service 44 General Secretary  
S/o Om Parkash  
845-P, Sector-10  
Ambala City.

*Chand Singh*



5. Sanjay kumar Service 53 Finance Secretary  
S/o Ved Parkash  
91/13, Sector-5,  
Thanesar, Kurukshetra.

*Sanjay*



6. Krishan Lal Grover Service 52 Secretary  
S/o Jaswant Lal  
Gali no. 1, Opp. Monga Academy  
Grewal Basti, Sirsa.

*Krishan Lal Grover*



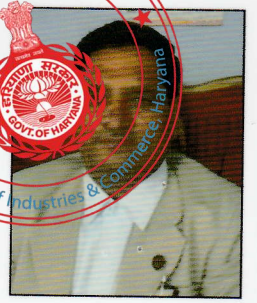
7. Vikas Chahar Service 38 Secretary  
S/o Surjeet Singh  
522, First Floor, Omaxe City,  
Near Delhi Bye-Pass, Rohtak.

*Vikas Chahar*



8. Tejvir Singh Service 47 Secretary  
S/o Amar Singh  
Mohalla Bhadu, Kirori, Hisar

*Tejvir Singh*



*Tejvir Singh*

*Chand Singh*

*Sanjay*



9. Rakesh Sharma  
S/o Ravi Dutta Sharma  
61-A/11, Gali no. 4,  
Nehru Garden Colony, Kaithal

Service

39

Secretary



10. Yudhvir  
S/o Inder Singh  
Dalamwala, Jind.

Service

32

Secretary



11. Rajinder Singh  
S/o Harpal Singh  
Kharak Kalan, Bhiwani.

Service

46

Secretary



Place: Rohtak

Date:

**Witness:-**

I know the above persons and they have signed  
in my presence.

Signature

Address:

Dr. Nalinder Koushik  
Associate Professor

Off: S.L.D.A. College of Education  
Ambala City

Resi: # 286,  
Ambala City

Mo. - 9416070608



## CONSTITUTION OF HARYANA COLLEGE TEACHERS' ASSOCIATION

### Clause - 1: Name

This association of college teachers of Non-Government affiliated Colleges of the Haryana shall be called **Haryana College Teachers' Association**.

**Note :** The Term College teachers shall include Professors, Associate Professor, Assistant Professor, Director/Lectures Physical Education, Demonstrators, Librarians, Typewriting/Computer Instructors and any other employee appointed for teaching work in degree or postgraduate non-govt. colleges covered by the Haryana affiliated college (Security of Service) Act, 1979.

### Clause – 2 : Registered Office

The Registered office of the Association shall be at such place, as decided by the General Council from time to time. The change of place of the office shall be communicated to each unit of the association and the concerned authorities such as Universities, Registrar of Firms and Societies, Haryana Higher Education Commissioner Govt. of Haryana etc. At present the office is at All India Jat Heroes' Memorial College, Rohtak.

### Clause – 3 : Aims and Objectives

- (a) To organize all college teachers employed in affiliated non-government colleges in the state of Haryana to secure and maintain for them fair and adequate standard of basic salaries, allowances reasonable working hours and other terms of service i.e. contribution in P.F. pension, gratuity, leave, housing accommodation and medical aid etc. and generally to devise ways and means for improving the status of college teachers.
- (b) To promote a feeling of brotherhood and co-operation among the members and the colleges and to foster a spirit to service, comradeship and solidarity among the member and to develop in them a sense of discipline, responsibility and devotion to duty.
- (c) To promote harmonious relations between the employers and the employees and to secure, by all legitimate means the redressal of grievances of the members and to provide aid and assurance as and when feasible to its members and office bearers during disputes, legal proceedings, sickness and unemployment etc. arising out of their services.
- (d) To educate the members of the Association in matter of their civil and political rights and duties to get such legislative measures enacted/enforced as are necessary to safeguard the interests of the college teachers.

*Deelish*  
(President)

*Chand Singh*  
(General Secretary)

*Singh*  
(Finance Secretary)





- (e) To help in reorganizing the educational system in Haryana on rational, democratic and progressive lines.
- (f) To raise special funds, if and when necessary for any or all the aforesaid objects, as deemed necessary for growth, extension and upkeep of the Association.
- (g) To make every endeavour for furthering the aforesaid objects by all legitimate and democratic methods such as representations, negotiation, mass meetings, demonstrations, propaganda and strikes as and when decided upon.
- (h) To federate and re-affiliate with any or all Association of teachers and other employees of colleges and schools in Haryana or in any part of the country as well to join hands with any other organization, union or society or association having kindred aims and objectives on reciprocal basis.

#### Clause - 4 : Membership

- (a) Any college teacher working in non-government affiliated colleges of Haryana (as defined in clause 1) may become a members of the Association on signing a prescribed form of membership (as specified in Appendix A) and taking a pledge of professional good conduct (Appendix B). He/she shall further be required to pay annually the subscription of the Association through College unit to be determined by the General Council from time to time. The annual subscription of the Association at present is Rs. 500/- only per member. In case of failure of the payment of the subscription within a prescribed time as determined by the General Council, he/she will cease to be a member, but may be readmitted on paying the all due subscription.
- (b) The principals of the college by reason of their Executive positions cannot become members of the Association.
- (c) Notwithstanding anything in section (a) of clause 4, a member of the Association who is victimized will continue as a member, if he/she so desires so long as he/she does not change his/her profession. He/she will enjoy all the rights and obligation consequent upon the membership of the Association.
- (d) The members of the association in a college shall form a unit. The minimum number required for forming a unit shall be half of the total strength of the college teachers, as its members, provided that if the Executive Committee is convinced that peculiar circumstances exists to justify a relaxation may allow the formation of a unit of minimum 10 members or 1/3<sup>rd</sup> (whichever is lesser) of the total strength of the staff agree to become the members of the association. Every unit shall adopt the constitution (Appendix C) framed by the General Council from time to time.



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- (e) For purpose of electing and/or being elected by the General Council/Zonal Council to the various bodies of the Association, a member must be by the 30<sup>th</sup> of April, have paid his annual membership fee through the Unit and observe other formalities as laid down in the bylaws by the Executive Committee, from time to time.
- (f) There shall be on honorary member of the association.

#### Clause – 5 : General Council

- (a) (i) The General Council shall consist of minimum two representatives each of Units having the strength of up to 20 members. Three representatives each from Units with members between 21 to 30 and four representatives from Units with members between 31 to 40 (one representative for every ten members, no maximum limit, election by simple vote system by secret ballot/ unanimously).
- (ii) The members of the Executive Committee including office bearers.

These representatives will continue to be the members of the General Council till next annual session unless they discontinue being the members of the unit.

- (b) Quorum - 33% of the total membership of the General Council.
- (c) Tenure - The tenure of the General Council will be ordinary two years.

A meeting of the General Council can be summoned by the Central Executive Committee of the Association with a prior notice of at least 10 days. A meeting can be requisitioned by 15% members of the General Council. The notice in this case will be given at least 10 days before the meeting.

- (d) The annual session of the General Council shall be convened from 1<sup>st</sup> August to 15<sup>th</sup> August every year in extraordinary circumstances. It can be held up to 15<sup>th</sup> September.

#### Clause – 6 : Executive Committee of the Association

- (a) (i) The Executive Committee of the Association shall consists of President, two Vice Presidents(one from K.U.K. Zone and one from M.D.U. Zone), a General Secretary, a Finance Secretary and seven Secretary(each from K.U.K. Zone, M.D.U. Zone, C.D.L.U Zone, G.J.U.S.T. Zone, C.B.L.U. Zone, C.R.S.U. Zone and G.U. Zone).
- (ii) 27 members – 3 members from each zone (i.e. Zonal President, Vice President and Secretary).
- (iii) The group leaders nominated by Central Executive Committee from Members elected on Association ticket to the various university bodies of the Kurukshetra and



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Maharshi Dayanand University and any other university shall be members of the Central Executive Committee.

### Clause – 7 : Zonal Council

The Association shall have nine Zonal Council:

1. Ambala zonal council [Colleges of Ambala District]
2. Yamuna Nagar zonal council [Colleges of Yamuna Nagar District]
3. Kurukshetra zonal council [Colleges of Kurukshetra and Kaithal District]
4. Karnal zonal council [Colleges of Karnal and Panipat District]
5. Hisar zonal council [Colleges of Hisar, Sirsa, Jind, and Fatehabad District]
6. Sonapat zonal council [Colleges of Sonapat District]
7. Rohtak zonal council [Colleges of Jhajjar and Rohtak District]
8. Bhiwani zonal council [Colleges of Bhiwani and Charkhi Dadri District]
9. Faridabad zonal council [Colleges of Gurugram, Faridabad, Mahindergarh, Rewari, Palwal and Mewat District]

Every zonal council shall consist of all the representatives of the zone to the general council and the unit president and secretary, members elected on association tickets to various university bodies from the zone and central office bearers from the zone.

### Clause – 8 : Zonal Executive Committee

1. Every zonal council shall elect under the supervision of the Central Executive of the H.C.T.A. by a simple majority vote [i] A zonal president [ii] zonal vice president [office of the vice president reserved for female teacher] [iii] A zonal secretary.
2. All the members of the council executive of the H.C.T.A. from the zone.
3. The association members elected or nominated to the court, the academic council, the executive council, the executive council of Kurukshetra University and Maharshi Dayanand University or any other university in the zone shall be members of the zonal executive.

### Clause – 9 : Eligibility for the election of central office bearer

1. The following shall be the condition of eligibility for election to the various offices of the association

President	:	At least one term as a central office- Bearer in an association, or two terms as a member of as the central office committee
Vice-President	:	Same as for the above.
Gen. Secretary	:	Same as for the above.
Finance Secretary	:	At least one term as member of the central executive committee.



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Secretary : Same as for the above.

- (a) No members of the association can seek election to any office including members of the executive committee or zonal executive unless he/she has cleared all his/her accounts due to this association.
- (b) No members of the association shall be elected for more than three consecutive terms of the office of president or vice-presidents or general secretary or secretary or finance secretary.
- (c) For the various offices, nominations for elections must be proposed by one member and seconded by one member of the association with Rs. 500/- as security for the post of President, Vice-president and General Secretary and Rs. 200/- for the post of Secretary and Finance Secretary [nonrefundable in favor of H.C.T.A.].
- (d) All nominations shall reach the General Secretary at least 21 days before the general council meeting convened to elect office bearers of the executive committee and the zonal executive.
- (e) The general secretary shall announce all the proposals for nominations duly received, at least 10 days before the general council meets.
- (f) If no nominations are received for one or more offices of the associations, the election may be effected on the floor of the house.
- (g) The president and general secretary of present Executive Committee shall be members of the successor executive committee.
- (h) The executive committee shall from time to time frame bylaws for the efficient functioning of the associations.
- (i) The executive committee can nominate maximum 5 members in the executive committee for the efficient functioning of the association but these nominated members do not have right to vote.

## 2. Tenure of Office Bearers :

The tenure of the Central Office Bearers will be ordinarily two years.

## Clause – 10 : Meetings of the Executive Committee and Zonal Executives

- (a) The Executive Committee of the association and the Zonal Executives shall meet at least once in three months.
- (b) In case of the ordinary meetings of the executive committee, the president and the general secretary shall decide about the date, time and place of the meeting provided that not more than three consecutive meetings are held in the same town.
- (c) A meeting of the Executive Committee can be requisitioned on receipt of duly sign requisition by at least five members of the Executive Committee. The General Secretary can convene such a meeting within a fortnight on receipt of such requisition.
- (d) The quorum for the Executive Committee meetings shall be  $\frac{1}{3}^{\text{rd}}$  of the total strength.



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- (e) In case of Zonal Executive, the zonal president and the zonal secretary shall decide the date, time and place of the meetings, provided that not more than three consecutive meetings of the zonal executive are held in the same college.
- (f) A meeting of the Zonal Executive can be requisitioned on receipt of the duly sign requisition by at least five members of the Zonal Executive. The Executive Committee can also direct the Zonal President and the Zonal Secretary to convene meeting of the Zonal Executive.
- (g) The quorum for the Zonal Executive meetings shall be 33% of the total members of the Zonal Executive.

#### **Clause – 11 : List of members**

The association shall maintain at its registered office a register of the members of the association with their name and address in full. The register shall be a complete record of the members of the association and shall be open for inspection to any member of the association at a 10 days' notice.

#### **Clause – 12 : Vacancies of office**

- (a) If a member of the Executive Committee does not attend three consecutive meeting without sufficient reasons acceptable to the Executive Committee, ceases to be a member of the Executive Committee or if a person resigns and his resignation is accepted by the Executive Committee, he shall cease to be a member of the Executive Committee.
- (b) The Executive Committee shall fill up such vacancies in the following manner :-
  1. In case of the President, the Vice-President (age wise senior) shall become the President.
  2. In case of the General Secretary, the Secretary (age wise senior) shall become the General Secretary.
  3. In case of the Vice-President, Secretary and Finance Secretary, the members of the Executive Committee shall appoint any member from among themselves to the office/offices, by majority decision.
- (c) If an office bearer of the Zonal Executive does not attend three consecutive meeting without sufficient reasons acceptable to the Zonal Executive, ceases to be a member of the Zonal Executive or if a person resigns and his resignation is accepted by the Zonal Executive, he shall cease to be an office bearer of the Zonal Executive.



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(d) The Zonal Executive shall fill up such vacancies in the following manner :-

1. In case of the Zonal President, the Zonal Vice-President shall become the Zonal President.
2. In case of the Zonal Vice-President and the Zonal Secretary, the members of the Zonal Executive shall appoint any member from among themselves to the office/offices, by majority decision.

**Clause – 13 : Function of the office bearers of Executive Committee**

- (a) The President shall supervise and control all the activities of the association, preside over the General Council and other meetings of the Association Executive and conduct their proceeding and with the assistance of the committee consisting of the Vice-Presidents, the General Secretary and the Zonal President deals with the causes of victimization, grievances and complaints of the members and countersign all the vouchers.
- (b) The Vice-president shall assist and help the president in the performance of his duties and shall exercise full rights and privileges of the President in his absence, resignation, death or removal.

**He shall also perform the following duties:-**

1. To collect regular reports from the Association Members of the Court and other University bodies of their activities and to report them regularly to the President and the General Secretary for information and action.
  2. To set up and maintain an information bureau consisting of the circulars of the association, office bearers, and their reports, resolution and decisions of the associations , important decision of the university bodies, information concerning other universities, new items, articles etc. from the press concerning education, and to supply information to members when required.
  3. To convenes meetings of the association members of the court and other university bodies under direction from the President and the General Secretary before every meeting of the Court & other Bodies for briefing them.
  4. To organize in every unit, a nucleus for co-operation in the work of the Association in the University.
- (c) The General Secretary shall have to do all the executive and office work of the association, supervise and co-ordinate the work of the Zones and other office bearers of the association. He will be empowered to spend up to Rs. 2000/- for the association without prior sanction.



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(d) The Secretary shall help and assist the General Secretary in the performance of his official duties and exercise full rights and privileges of the General Secretary in the case of his absence, resignation, death or removal.

**He shall also perform the following duties:-**

- 1) To collect quarterly reports from each unit of its activity.
- 2) To submit Quarterly reports of these activities to the President and the General Secretary for information and action.
- 3) To maintain a record of membership of the Association as well as activities of individual members such as payment of Association Dues, carrying out Association in date
  - a) The finance Secretary shall be in charge of keeping monetary accounts involving receipts, payments maintenance of proper books of accounts of the associations shall prepare budget estimates for the ensuring year under the guidance of the General Secretary each year and after obtaining the consent, Place it for sanction before the Executive Committee and the general council. He shall have earnest Money of Rs10,000/- out of which he will advance to the office bearers with the permission of president & General Secretary.

**Clause - 14: Function of the office Bearers of the Zonal Executive**

- a) The zonal President shall supervise and control and control all the union activities within his zone ,preside over the zonal council meeting and meetings of the zonal Executive and conduct their proceedings He shall also assist the office victimization, grievances and complaints of the members of the Association in his zone and Countersign all the vouchers of the zone.
- b) The Zonal Vice-President shall assist and help the Zonal President in the performance of his duties and shall exercise full rights and privileges of the Zonal President in the case of his absence, resignation, death or removal.
- c) The Zonal President shall have to do all executive and office work of union of zone supervise and co-ordinate the work of the secretaries of the unit in his zone. He will be empowered to spend up to Rs. 500/- for the Associations Without prior sanction.

**Clause - 15: Disciplinary action**

- a) The Executive Committee of the Association Shall have the right to expel or suspend any members of the Associations for breach of discipline or any act prejudicial to the interests of the Associations decisions of the central Executive Committee to the Council, the decision of which shall be final . Any such action shall not be taken by the Executive committee without serving a ten days notice to the members concerned for rendering his or her explanation in writing or in persons before the Committee.



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- b) The Associations shall have no rights to impose any fine or penalty for any offences committed by any members of the association, except as provided in Clause No 15(a) above.

#### **Clause - 16: Funds and their utilization**

- a) The funds of the Associations shall consist of receipt from admissions fee, subscription, special levies contribution and donations, received from the members of the associations or any other persons directly or indirectly in sympathy with the cause and objectives of the Associations.
- b) The funds of the Association shall be maintained in any Scheduled Bank in the name of the Association and an account shall be opened and operated by the Finance Secretary and the President or the General Secretary.
- c) As the office- bearers and members of the Association shall have the right to inspect accounts books of the association provided 10 days notice is given to the Finance Secretary/President /General Secretary in advance.
- d) The finance Secretary of the Association shall arrange to put the accounts of the association duly audited, at the annual session of the General Council and submit the same to the District Registrar.
- e) The funds of the Association shall be utilized for furthering the aims and objectives of the Association , as laid down in clause 3 and for running the day-to-day work of the Association and shall be running the day- to- day work of the Association and shall be spent for the genuine cause of the members of the Association

#### **Clause - 17: Power to frame Rule and Regulation**

The Executive Committee shall have the power to frame rules and regulation, subject to the provisions of the constitution from time to time.

#### **Clause - 18: Right of the Members**

A members of the Association Shall be entitled to the rights and privileges provided in this constitute and benefits so long as he/she observes the rules and regulation of the association and pay subscription fee regularly.

#### **Clause - 19: Vote of No-Confidence**

A vote of no-confidence can be moved against any members of the Executive Committee on the receipt of a signed requisition from at least 1/3th of the total membership of



*Devi B*

*Chand Singh*

*Singh*

the general Council .The General Secretary shall convene a special meeting of the General Council on the receipt of such requisition and the general Council on the receipt of such requisition and the vote of no-confidence shall be carried by a 3/4<sup>th</sup> majority of the General Council, present and voting subject to clause 5(b).

#### **Clause – 20 : Amendment in the Constitution**

Amendment if any to the Constitution shall only be made after a resolution to this effect is passed in the General Council meeting of the Association of its 2/3<sup>rd</sup> majority of the total membership of the General Council. Such amendment(s) will only be effected when approved by the Registrar of firms and societies, Haryana.

#### **Clause - 21 : Strike**

No member of the Association shall report to strike without the permission of the Central Executive Committee. The Central Executive Committee shall be entitled to give a call for a strike only at the State level if all the persuasive methods for the settlement of the dispute(s) etc. fail and that a decision to strike work is taken in the General Council meeting with 2/3<sup>rd</sup> majority of the General Council. The Zonal Council shall be entitled to give a call for a strike only at the zonal level provided it has exhausted all the persuasive methods for the settlement of the dispute obtained permission of the Central Executive Committee & Zonal Council. A unit shall give a call for strike only at unit level provided it has exhausted all the persuasive methods of the members of the unit and obtained recommendation of the Zonal Executive and permission of the Central Executive Committee. For striking work 15 day notice shall be necessary to be given to the management and Commission Higher Education Haryana and the universities concerned.

#### **Clause – 22 : Dissolution**

The Association can be dissolved before its two year term in an extraordinary meeting convened for the purpose by a 3/4<sup>th</sup> majority vote of the total membership of the Association. One month's prior notice is essential for conveying such a meeting, which shall be required to be signed by at least 1/3<sup>rd</sup> of the total members of the Association.

Certified that this is correct copy of the Rules and Regulations of the society which is accepted unanimously in the general meeting of the society on \_\_\_\_\_.

*Devi B*

President

*Chand Singh*

General Secretary



Finance Secretary

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